



# Kirinyaga University

Tel: +254 701562092, +254 728499650, +254 709742000/30  
P.O. Box 143-10300, Kerugoya.

Email: [info@kyu.ac.ke](mailto:info@kyu.ac.ke)  
Website: [www.kyu.ac.ke](http://www.kyu.ac.ke)

## VACANCIES

Kirinyaga University is government owned and established under the Universities Act No.42 of 2012. At present, the University runs degree programmes across six faculties; Health Sciences, Hospitality and Textile Technology, Computing and Information Technology, Business and Economics, Pure and Applied Sciences, and Engineering and Built Environment. The University is a chartered University and is among the vibrant and fastest growing citadels of learning in Kenya. It is situated about 115 kilometers from Nairobi.

The University invites applications from suitably qualified and experienced persons with excellent academic credentials to fill the following positions in the Academic Division;

### NON ACADEMIC POSITIONS

Senior Library Assistant III	Grade 8	1 Position	KyU/NT/62/12/2019
Library Assistant III	Grade 5	1 Position	KyU/NT/63/12/2019

### REQUIREMENTS

#### 1. Senior Library Assistant III

GRADE 8

Applicants shall have the following:

- Bachelor's degree in Library and Information Studies OR its equivalent from a recognized institution.
- Three (3) years working experience as a Library Assistant Grade 7 or its equivalent in a busy organization.
- Knowledge of Library Management System (KoHA) Modules.
- Membership to the relevant professional body.
- Excellent Interpersonal and Communication skills.

#### 2. Library Assistant III

GRADE 5

Applicants shall have the following:

- Diploma in Library and Information Studies OR its equivalent from a recognized institution.
- Two (2) years' relevant experience.
- Knowledge of Library Management System (KoHA) Modules.

### **Terms and conditions of service**

- Successful candidates will be offered a competitive remuneration package.
- Employment will be on Permanent and Pensionable terms.
- Those with degrees from foreign universities should attach certificates of equation and recognition of qualifications from Kenya National Qualifications Authority.
- Applicants must meet requirements of Chapter Six of the Kenya Constitution, 2010.

### **Mode of application**

Applicants must submit five (5) copies of applications giving details of the educational and professional qualifications, age, detailed work experience, present post and salary, applicant's telephone number and e-mail address. Enclose certified copies of certificates and testimonials giving names and addresses of three (3) referees who are knowledgeable about the applicant's competence and areas of specialization, accompanied by a detailed curriculum vitae and a copy of most recent letter of appointment.

Interested applicants should send the applications to the undersigned, quoting the reference number for the job applied for so as to be received on or before **Friday 10<sup>th</sup> January, 2020**.

**THE VICE CHANCELLOR  
KIRINYAGA UNIVERSITY  
P. O. BOX 143-10300  
KERUGOYA**

*Kirinyaga University is an equal opportunity employer therefore applicants of either gender, persons with disabilities and Persons from marginalized communities are encouraged to apply.*

*Only Shortlisted Candidates will be contacted.*